



DEPARTMENT OF PUBLIC HEALTH
POSTING OF VACANCY

“DPH Employees are strongly encouraged to apply”

SUPERVISING NURSE CONSULTANT

Health Care Systems – Facility Licensing & Investigations Section

Posting Date: January 6, 2012

Closing Date: January 13, 2012*

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: DPH Employees ONLY

Position Control Number: 100042, 100043, 100048PD NOTE: THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION

Location: 410 Capitol Avenue, Hartford, CT

Shift/Hours: 1st Shift/35 hours per week

Salary Group/Range: HC 31/\$73,821- \$100,203

PREFERRED SKILLS:

- Experience with state and federal laws pertaining to licensed and certified health care entities;
- Experience in applying and interpreting laws pertaining to licensed and/or certified health care entities;
- Experience with investigation and survey protocols with regards to licensed and/or certified healthcare entities;
- Experience with reviewing plans of correction in response to identification of non-compliance with state and federal laws pertaining to licensed and/or certified healthcare entities during the course of inspection activities;
- Experience in regulatory enforcement processes pertaining to licensed and/or certified healthcare entities;
- Experience independently reviewing a regulatory work product and reaching conclusions regarding compliance versus non-compliance with state and federal laws pertaining to licensed and/or certified healthcare entities
- Experience with writing and reviewing a written investigation work product pertaining to inspections of licensed and certified healthcare entities; Experience editing written work product for factual accuracy and grammatical correctness pertaining to inspections of licensed and/or certified healthcare entities;
- Knowledge of nursing standards of care as it relates to professional standards in healthcare delivery systems;
- Experience with prioritizing, managing and tracking multiple enforcement cases;
- Experience with orally presenting educational programs to small and large groups; and
- Experience with the application of oral and interpersonal communication skills with stakeholders inclusive of other State agencies, regulatory partners, healthcare and legal consultants, and with staff members of licensed and certified healthcare entities for the purposes of conducting investigations, conducting office conferences to discuss non-compliance with state and federal laws pertaining to licensed and certified healthcare entities, and assist with technical guidance as it relates to state and federal laws pertaining to licensed and/or certified healthcare entities.

MINIMUM QUALIFICATIONS REQUIRED

Knowledge, Skill, and Ability: Considerable knowledge of relevant state and federal laws, statutes and regulations; considerable knowledge of principles and practices of nursing care, administration and education; considerable knowledge of standards of care and service delivery in licensed health care facilities or institutions, community based nursing agencies, local health departments, licensed home health agencies and ambulatory care facilities; considerable knowledge of local, state and federal health agencies and programs; considerable knowledge of standards in long term care facilities; considerable knowledge of hospital nursing services; considerable knowledge of skilled nursing facilities and intermediate care facilities organization and operational problems; considerable understanding of provision of medical and nursing care in a variety of settings; considerable interpersonal skills; considerable oral and written communication skills; supervisory ability.

EXPERIENCE AND TRAINING

General Experience: Five (5) years of experience as a professional nurse in a position of administration, consultation, education or supervision.

Substitution Allowed: 1) A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience.

2.) A Master's degree in health services administration, nursing or public health may be substituted for one (1) additional year of the General Experience.

Special Requirements: 1.) Incumbents in this class must possess and retain a current license as a registered professional nurse in Connecticut. 2.) Incumbents in this class may be required to travel.

Note: 1.) Administrative Capacity is interpreted as managerial responsibility in setting and implementing policies, carrying out program planning and evaluation, coordinating special projects, etc. in the area of nursing service delivery. 2.) Consultative Capacity is interpreted as provision of professional expert nursing advice to other than subordinate staff on major programmatic issues in the area of nursing service delivery. 3.) Educational Capacity is interpreted as experience in a full time professional teaching position instructing professional nurses in a formalized program or students in an undergraduate or graduate nursing program. 4.) Supervisory Capacity is interpreted as administrative supervision of registered nurses or other professional staff including accountability for hiring, firing, reviewing and evaluating employee performance in the area of nursing service delivery.

PLEASE NOTE: This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: ANYONE WISHING TO APPLY FOR THIS POSITION MUST COMPLETE AND FORWARD THE APPROPRIATE “State of Connecticut Application Form for Examination and Employment” (Form CT-HR-12) (ORIGINAL AND ONE COPY OF ENTIRE APPLICATION PACKAGE), NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM, TO:

Department of Public Health
410 Capitol Avenue, MS #13PER
PO Box 340308
Hartford, CT 06134-0308

FAX: 860-509-7860 (if faxing, only one application is necessary)

EMAIL: dph.recruitment@ct.gov

* The closing date is for this posting. This may differ from the examination closing date for a competitive examination. Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 509-7223).

THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT,
FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES.